

*****DRAFT*****

Williamsburg Regional Local Human Rights Subcommittee Minutes

Date of Meeting: January 11, 2012

**Denotes attendance at this meeting*

Committee Members: John Barrett, Vice-Chairperson*
Rita Gregory, Secretary
James R. Henry, Chairperson*
Virgil McKenna
Jeannette Olechnowich

Office of Human Rights: Hillary Zaneveld, Human Rights Advocate*
Nerissa Rhodes, Human Rights Advocate*

Program Affiliates: Bacon Street:	Bob Coleman* (Affiliate Program Liaison)
Better Life of Virginia:	Babatunde Talabi* Desire Copes*
Campbell House:	Jacqueline Campbell*
East End Academy IOP & Day Treatment	Ruby Eley*
Family Preservation Services:	Denille Francis*
Neurological Rehabilitation Living Centers:	Melissa Gonzalez * Doug Brown
SWRMC Structured Outpatient Behavioral Health Program:	Jana Brultz*
United & Empowered Care:	Wanda McCready* Jean Telly*
Williamsburg Place:	Patty Taylor*

Call to Order:

Without a quorum of the members present, Rev. Henry called this Subcommittee of the WRLHRC to order at 9:05 am at The Williamsburg Conference Center of Sentara-Williamsburg Regional Medical Center.

Announcement of New Quarterly Meeting Date: *February 8, 2012, 10am at Eastern State Hospital.*

Approval of Minutes: *Without a quorum, the minutes of the October 12, 2011 meeting could not be approved at this meeting.*

Announcement of New Committee Member: *Rev. Henry reported that Dr. Virgil McKenna was appointed in December 2011 by the State Human Rights Committee to serve on the WRLHRC.*

Public Comment Period: There was no public comment.

Affiliate Program Reports:

Bacon Street

Number of Individuals Served in this Quarter: 124

Program Changes: None

New Programs: None

Administrative Changes: None

Policy Changes: None

Handbook Changes: None

Number of Complaint or Abuse Cases: None.

Use of Restraints or Seclusion: None

Information/Action on Prior Cases: None

Licensure or Human Rights Reviews: Unannounced Inspection 10/21/2011 by Nathan Woodard.

Corrective Action Plan for citations submitted to Licensure and this committee.

Better Life of Virginia

Number of Clients: 6

Program Changes: None

New Programs: None

Administrative Changes: None

Policy Changes: None

Handbook Changes: None

Number of Complaint or Abuse Cases: Two allegations, narrative submitted to this committee. (See: Closed Session in which the committee reported out no recommendations.)

Use of Restraints or Seclusion: None

Information/Action on Prior Cases: None

Licensure or Human Rights Reviews: None

Campbell House

Number of Clients: 0

Staff to Client Ratio: NA

Program Changes: None

New Programs: None

Administrative Changes: None

Policy Changes: None

Handbook Changes: None

Number of Complaint or Abuse Cases: None

Use of Restraints or Seclusion: None

Licensure or Human Rights Reviews: None.

East End Academy Intensive Outpatient/Day Treatment Program

Number of Clients: 92

Program Changes: None

New Programs: None

Administrative Changes: None

Policy Changes: Amended Human Rights Plan to include informal as well as formal complaint procedures.

Handbook Changes: None

Number of Complaint or Abuse Cases: None

Use of Restraints or Seclusion: One

Licensure or Human Rights Reviews: None

Family Preservation Services

Number of Clients: 80

Program Changes: None
New Programs: None
Administrative Changes: None
Policy Changes: None
Handbook Changes: None.
Number of Complaint or Abuse Cases: None
Use of Restraints or Seclusion: None
Information/Action on Prior Cases: None
Licensure or Human Rights Reviews: None.

Neurological Rehabilitation Living Center

Number of Clients: 9
Program Changes: None
New Programs: None
Administrative Changes: None
Policy Changes: None.
Handbook Changes: None
Number of Complaint or Abuse Cases: None
Use of Restraints or Seclusion: None
Information/Action on Prior Cases: None
Licensure or Human Rights Reviews: Ed Gonzales has been reviewing the Day Program which has no clients at this time. A conditional license for the program has been extended for 6 months.

Sentara-Williamsburg RMC Structured Outpatient Behavioral Health Program

Number of Clients: 29
Program Changes: None
New Programs: 0
Administrative Changes: None.
Policy Changes: None
Handbook Changes: None
Number of Complaint or Abuse Cases: None
Use of Restraints or Seclusion: None
Licensure or Human Rights Reviews: 12/9/2011 licensure visit by Barry Lee. Corrective Action Plan has not yet been received. It will be submitted to the committee at the next meeting.

United and Empowered Care

Number of Clients: 11
Program Changes: None
New Programs: None
Administrative Changes: None
Policy Changes: None
Handbook Changes: None
Number of Complaint or Abuse Cases: None
Use of Restraints or Seclusion: None
Information/Action on Prior Cases: None
Licensure or Human Rights Reviews: December 2011 Licensure review by Barry Lee. Corrective Action Plan has not yet been received. It will be submitted to the committee at the next meeting.

Williamsburg Place

Number of Clients: 313
Program Changes: None
New Programs: None

Administrative Changes: None
Policy Changes: None
Handbook Changes: None
Number of Complaint or Abuse Cases: None
Use of Restraints or Seclusion: None
Information/Action on Prior Cases: None.
Licensure or Human Rights Reviews: None

Discussion Items:

Request for Approval of Program Affiliation or Policy: No requests.

OHR Advocate's Report and Training:

Ms. Zaneveld announced two trainings for LHRC members in February or March, one at Eastern State Hospital, and another at Southeast Training Center. Please communicate your interest to Ms. Zaneveld. Rev. Henry and Mr. Barrett are interested in attending.

Program Presentation: Bacon Street will programs begin a new cycle of affiliate program presentations at the April 11, 2012 meeting, when new committee members may be joining us.

Closed Meeting: At 9:45 am the subcommittee members approved by unanimous affirmative vote a motion to convene in closed session per Virginia Code 2.2-3711(A)(1): Personnel and (A)(4): for the protection of the privacy of individuals in personal matters not related to public business, namely for the purpose of reviewing two complaints at **Better Life of Virginia**, pursuant to the regulations.

Open Meeting Reconvened: The committee reconvened in open meeting at 9:56 am, each member certifying that, to the best of each member's knowledge, only private business matters, lawfully exempted from statutory open meeting requirements and identified in the motion by which the closed meeting was convened, were considered in the closed meeting.

The subcommittee reported out in open meeting no recommendations for the affiliate.

Adjournment: Rev. Henry adjourned the meeting, with the membership's approval, at 10:00 am.

Next Meeting of the LHRC: Rev. Henry will announce, as soon as possible, a meeting of the full committee membership in order to meet the requirements for this quarter. Affiliate programs will not be required to attend.

Next Regularly Scheduled Meeting:

Wednesday, January 11, 2012, 9:00 am at The Williamsburg Conference Room, Sentara-Williamsburg Regional Medical Center, 100 Sentara Circle, Williamsburg, VA 23188.

Submitted by:

Approved by:

Robert E. Coleman, Recorder
Affiliate Program Liaison & Support

Rita Gregory
LHRC Committee Secretary